

**The University of Leeds**  
**EXTERNAL EXAMINER'S REPORT**  
ACADEMIC YEAR: 2010– 2011

**PART A: GENERAL INFORMATION***Subject area and awards being examined:*

<b>School of:</b> Healthcare	<b>Subject(s):</b> Medical Ultrasound
<b>Programme(s) / Module(s):</b> <b>Medical Ultrasound</b>	<b>awards: (e.g. BA/BSc/MSc etc.)</b> <b>PgC/D/MSc</b>

The completed report should be attached to an e-mail and sent as soon as possible, and no later than 6 weeks after the relevant meeting of the Board of Examiners, to [exexadmin@leeds.ac.uk](mailto:exexadmin@leeds.ac.uk).

Alternatively you can post your report to:

**Head of Academic Quality and Standards,  
Academic Quality and Standards Team,  
Room 12:81, EC Stoner Building,  
The University of Leeds, Leeds LS2 9JT**

**PART B: COMMENTS FOR THE INSTITUTION ON THE EXAMINATION PROCESS AND STANDARDS*****Matters for Urgent Attention***

*If there are any areas which you think require urgent attention before the programme is offered again please note them in this box.*

No

***Only applicable in first year of appointment***

*Were you provided with copies of previous relevant External Examiners' reports and the response of the School to these?*

***For Examiners completing their term of appointment***

*Please comment on your experience of the programme(s) over the period of your appointment, remarking in particular on changes from year to year and the progressive development and enhancement of the learning and teaching provision, on standards achieved, on marking and assessment and the procedures of the School.*

## Standards

**1. Please indicate the extent to which the programme aims and intended learning outcomes (ILOs) were commensurate with the level of the award?**

- *The appropriateness of the intended learning outcomes for the programme(s)/modules and of the structure and content of the programme(s);*
- *The extent to which standards are appropriate for the award or award element under consideration.*

The module and programme learning outcomes are appropriate for the award and professional practice requirements.

**2. Did the aims and ILOs meet the expectations of the national subject benchmark (where relevant)?**

- *The comparability of the programme(s) with similar programme(s) at other institutions and against national benchmarks and the Framework for Higher Education Qualifications.*

Yes.

**3. Please comment on the assessment methods and the appropriateness of these to the ILOs?**

- *The design and structure of the assessment methods, and the arrangements for the marking of modules and the classification of awards;*
- *The quality of teaching, learning and assessment methods that may be indicated by student performance.*

From the assessments I have seen it appears that the teaching and learning methods are appropriate. The wide range of assessments utilised within the programme enable the learning outcomes to be met.

**4. Were students given adequate opportunity to demonstrate their achievement of the aims and ILOs?**

- *The academic standards demonstrated by the students and, where possible, their performance in relation to students on comparable courses;*
- *The strengths and weaknesses of the students as a cohort.*

The academic work is comparable with that of other UK ultrasound programmes.

**5. For Examiners responsible for programmes that include clinical practice components, please comment on the learning and assessment of practice components of the curriculum**

Clinical assessments are undertaken by external assessors in addition to clinical department staff, helping to ensure parity and fitness to practice.

**6. The nature and effectiveness of enhancements to the programme(s) and modules since the previous year**

*It would be particularly helpful if you could also identify areas of good practice which are worthy of wider dissemination.*

Programme changes have only recently been validated & will be implemented into the programme for the next academic year.

**7. The influence of research on the curriculum and learning and teaching**

*This may include examples of curriculum design informed by current research in the subject; practice informed by research; students undertaking research.*

Again a small number of students are progressing to MSc.

## **The Examination Process**

8. **The University and its Schools provide guidance for External Examiners as to their roles, powers and responsibilities. Please indicate whether this material was sufficient for you to act effectively as an External Examiner?**

- *Whether external examiners have sufficient access to the material needed to make the required judgements and whether they are encouraged to request additional information.*

Yes, all coursework has been accompanied by relevant documentation and module guides.

9. **Did you receive appropriate documentation relating to the programmes and/or parts of programmes for which you have responsibility, e.g. programme specifications or module handbooks?**

- *The coherence of the policies and procedures relating to external examiners and whether they match the explicit roles they are asked to perform.*

Yes.

10. **Was sufficient assessed/examination work made available to enable you to have confidence in your evaluation of the standard of student work?**

Yes. A wide range of scripts have been sent for review.

11. **Were the administrative arrangements satisfactory for the whole process, including the operation of the Board of Examiners?**

N/a –I have not attended a board. I will be attending a board in September

12. **Were appropriate procedures in place to give due consideration to mitigating circumstances and medical evidence?**

n/a

### **For Examiners involved in Mentoring Arrangements**

*If you have acted as a mentor to a new external examiner or have received mentor support please comment here on the arrangements.*

I have acted as a mentor to a new external examiner. I was provided with appropriate & timely information. The mentee was provided with my contact details.

### **Other Comments**

*Please use this box if you wish to make any further comments not covered elsewhere on the form.*

There has been excellent communication with the programme staff & administrative team. I have a clear indication at the beginning of the year what to expect and when. All course work has been presented with appropriate guidance.

Feedback to students provides ample opportunity for development, if they follow the advice given to them. The programme team are responsive to feedback.

School of Healthcare

Baines Wing  
University of Leeds  
Leeds LS2 9JT



**UNIVERSITY OF LEEDS**

30 April 2012

Dear

**Re External Examiner's Report 2010-2011**  
**MSc/Postgraduate Diploma/Postgraduate Certificate in Medical Ultrasound**

I am writing on behalf of the Programme Management Group for the above programme to thank you for your complimentary External Examiner's Report and for your continued hard work and support towards the success of our programme, particularly in regard to the mentorship of a new external examiner.

The Programme Management Group is reassured to note that the communication with the programme staff and administrative team has been excellent and that you consider the students' academic work to be comparable with that of students on other UK programmes.

Once again, I would like to thank you for your support and constructive external scrutiny of the programme. The programme team and the Programme Management Group greatly appreciate your input.

With best wishes,

Yours sincerely