

# The University of Leeds

## EXTERNAL EXAMINER'S REPORT

ACADEMIC YEAR: 2018-19

QAT Received 26/12/2019

### Part A: General Information

#### Subject area and awards being examined

*Title and Name of Examiner:*

*Faculty / School of:*

Maternal and Child Health

*Subject(s):*

*Child Health*

*Programme(s) / Module(s):*

MSc

*Awards (e.g. BA/BSc/MSc etc):*

MSc

### Part B: Comments for the Institution on the Examination Process and Standards

#### Points of innovation and/or good practice

*Please highlight areas of innovation or good practice within the programmes or processes you have been involved with in this box.*

I have not been involved in any specific innovations this year. Over the time I been an External Examiner the Course Team have taken on board feedback from myself and importantly from students.

#### Enhancements made from the previous year

*Please highlight any enhancements made to the programme(s) or processes over the past year in this box.*

Nil specific needed

#### Matters for Urgent Attention

*If there are any areas which you think require urgent attention before the programme is offered again please note them in this box*

Nil

#### **For Examiners in the first year of appointment only**

1.	Were you provided with an External Examiner Handbook?	Y / N
2.	Were you provided with copies of previous External Examiners' reports and the School's responses to these?	Y / N
3.	Were you provided with a External Examiner Mentor?	Y /N

#### **For Examiners completing their term of appointment only**

4.	Have you observed improvements in the programme(s) over the period of your appointment?	Not required
5.	Has the school responded to comments and recommendations you have made?	Y
6.	Where recommendations have not been implemented, did the school provide clear reasons for this?	Not applicable
7.	Have you acted as an External Examiner Mentor?	N

Please comment on your experience of the programme(s) over the period of your appointment, remarking in particular on changes from year to year and the progressive development and enhancement of the learning and teaching provision, on standards achieved, on marking and assessment and the procedures of the School  
 I feel this is a well planned and delivered course which already fits the needs of young doctors undertaking training in Paediatrics. It provides both practical and theoretical knowledge and assessment tasks are relevant to their current and future practice.

## Standards

8.	Is the overall programme structure coherent and appropriate for the level of study?	Y
9.	Does the programme structure allow the programme aims and intended learning outcomes to be met?	Y
10.	Are the programme aims and intended learning outcomes commensurate with the level of award?	Y
11.	Did the Aims and ILOs meet the expectations of the national subject benchmark (where relevant)?	N/A
12.	Is the programme(s) comparable with similar programmes at other institutions?	Y
<p>Please use this box to explain your overall impression of the programme structure, design, aims and intended learning outcomes.          The learning outcomes are intended to support specialist training in Paediatrics and Child Health and they fit the needs of this group.</p>		
13.	Is the influence of research on the curriculum and learning and teaching clear?	Y
<p>Please explain how this is/could be achieved (examples might include: curriculum design informed by current research in the subject; practice informed by research; students undertaking research)          All modules are taught by experts in the field. The students have the opportunity to design a research proposal and those who progress to MSc carry out the proposal and write it up. Some lead to publications and many to presentations at research meetings..</p>		
14.	Does the programme form part of an Integrated PhD?	N
<p>Please comment on the appropriateness of the programme as training for a PhD:</p>		
15.	Does the programme include clinical practice components?	N
<p>Please comment on the learning and assessment of practice components of the curriculum here:          All students are trainees in clinical paediatrics and their clinical work is assessed but not within the MSc</p>		
16.	Is the programme accredited by a Professional or Statutory Regulatory Body (PSRB)?	N
<p>Please comment on the value of, and the programme's ability to meet, PSRB requirements here:</p>		

## Assessment and Feedback

17.	Does the programme design clearly align intended learning outcomes with assessment?	Y
<p>Please comment on the assessment methods and the appropriateness of these to the ILOs, in particular: the design and structure of the assessment methods, and the arrangements for the marking of modules and the classification of awards; the quality of teaching, learning and assessment methods that may be indicated by student performance.          Assessments are relevant to the trainees current and future practice.</p>		

18.	Is the design and structure of the assessment methods appropriate to the level of award?	Y
19.	Were students given adequate opportunity to demonstrate their achievement of the programme aims and intended learning outcomes?	Y
<p><i>Please comment on the academic standards demonstrated by the students and, where possible, their performance in relation to students on comparable courses; the strengths and weaknesses of the students as a cohort: I have seen examples of work and believe the tasks allow the student's knowledge to be assessed appropriately</i></p>		
<p><i>Please use this box to provide any additional comments you would like to make in relation to assessment and feedback:</i> Over time I feel feedback has been fair and consistent. Student difficulties have been listened to and responded to appropriately.</p>		

### The Progression and Awards Process

20.	Were you provided with guidance relating to the External Examiner's role, powers and responsibilities in the examination process?	Y
21.	Was the progression and award guidance provided sufficient for you to act effectively as an External Examiner?	Y
22.	Did you receive appropriate programme documentation for your area(s) of responsibility?	Y
23.	Did you receive appropriate module documentation for your area(s) of responsibility?	Y
24.	Did you receive full details of marking criteria applicable to your area(s) of responsibility?	Y
25.	Were you provided with all draft examination papers/assessments?	Y
26.	Was the nature and level of the assessment questions appropriate?	Y
27.	Were suitable arrangements made to consider your comments on assessment questions?	Y
28.	Was sufficient assessed work made available to enable you to have confidence in your evaluation of the standard of student work?	Y
29.	Were the examination scripts clearly marked/annotated?	Y
30.	Was the choice of subjects for final year projects and/or dissertations appropriate?	Y
31.	Was the method and standard of assessment appropriate for the final year projects and/or dissertations?	Y
32.	Were the administrative arrangements satisfactory for the whole process, including the operation of the Progression and Awards Board?	Y
33.	Were you able to attend the Progression and Awards Board meeting?	Y
34.	Were you satisfied with the recommendations of the Progression and Awards Board?	Y
35.	Were you satisfied with the way decisions from the School Special Circumstances meeting were communicated to the Progression and Awards Board?	Y
<p><i>Please use this box to provide any additional comments you would like to make on the questions above:</i> The progression and Awards Boards were held after vivas to facilitate attendance.</p>		

### Other comments

**Please use this box if you wish to make any further comments not covered elsewhere on the form**

**Name of School and Head of School (or nominee)**

Title and Name of Examiner:

Subject(s):

Postgraduate Programmes Child Health

Programme(s) / Module(s):

Awards (e.g. BA/BSc/MSc etc):

PG Dip Child Health; MSc Child Health

Title and Name of Responder:

Position\*:

Director of Student Education TPG-SoM / Head of Studies, Postgraduate Programmes Child Health

Faculty / School of:

Medicine and Health

Address for communication:

School of Medicine  
Worsley Building  
Clarendon Way  
Leeds LS1 9LN

Email:

Telephone:

\*If the individual responding to the report is not the Head of School please state their position within the School.

**Completing the School response**

The completed School response (including the full original report) must be sent directly to the External Examiner. A copy must also be emailed to the Quality Assurance Team at [gat@leeds.ac.uk](mailto:gat@leeds.ac.uk). External Examiners should receive a formal response no later than six weeks after receipt of the original report.

**Response to Points of innovation and/or good practice**

We thank \_\_\_\_\_ for \_\_\_\_\_ very positive comments about the relevance of the Programme for medical trainees in paediatrics and our responsiveness to feedback both from her and from trainees.

**Response to Enhancements made from the previous year**

N/A

**Response to Matters for Urgent Attention**

If any areas have been identified for urgent attention before the programme is offered again please provide a specific response to them here:

N/A

**Response to questions 1-7 (and related comments)**

Schools may provide a general response; however, where Examiners raise specific points these must be addressed individually:

We thank \_\_\_\_\_ for noting the responsiveness of the School to \_\_\_\_\_ recommendations. The modules "Private Study" and "Original Research and Dissertation" have been revised based on recommendation to make the assessment clearer in the "Private Study" module and to make a clear distinction between the two modules.

**Standards****Response to questions 8 to 16 (and related comments)**

Schools may provide a general response; however, where Examiners raise specific points these must be addressed individually:

We thank \_\_\_\_\_ for \_\_\_\_\_ positive comments about the appropriateness of the learning outcomes for the students as medical trainees in paediatrics.

### Assessment and Feedback

#### **Response to questions 17 to 19 (and related comments)**

*Schools may provide a general response; however, where Examiners raise specific points these must be addressed individually:*

We thank \_\_\_\_\_ for \_\_\_\_\_ comments noting the appropriateness of the methods of assessment and quality of specific feedback to students.

### The Progression and Awards Process

#### **Response to questions 20-35 (and related comments)**

*Schools may provide a general response; however, where Examiners raise specific points these must be addressed individually:*

We thank \_\_\_\_\_ for the positive comments.

### Other comments

#### **Response to items included in the 'Other Comments' section of the report**

\_\_\_\_\_ has been an extremely diligent and thorough external examiner who has assessed our students with great wisdom and care and we are very grateful to \_\_\_\_\_ for \_\_\_\_\_ many contributions to our Programme during \_\_\_\_\_ tenure.