# The University of Leeds

# **EXTERNAL EXAMINER'S REPORT**

ACADEMIC YEAR: 2017-18 QAT Received 26/09/2018

# **Part A: General Information**

# Subject area and awards being examined

Faculty / School of:	Medicine and Health
Subject(s):	Dental Hygiene and Dental Therapy
Programme(s) / Module(s):	Graduate Diploma in Dental Hygiene and Dental Therapy
Awards (e.g. BA/BSc/MSc etc):	

### Part B: Comments for the Institution on the Examination Process and Standards

# Points of innovation and/or good practice

Please highlight areas of innovation or good practice within the programmes or processes you have been involved with in this box. The external examiner attended on 18 June 2018 to observe the Clinical Practice 2 oral examinations.

The organisation of the examination was excellent. The written papers were sent to me (together with the suggested mark scheme) for comments in a timely manner prior to the examination. The papers were available for review on 18 June 2018 and the examiners comments (the papers were double marked) and grading were appropriate.

Students' research projects were available. The general standard of these was excellent with one or two suitable for publication.

The oral examinations (Clinical Practice 2) were observed. The two internal examiners (Restorative & Paediatric Dentistry Specialists) marked each candidate independently. At the end of each oral examination, they discussed candidates, calibrated their marks and agreed a single mark for each category. The process was fair and the standard was of a comparable level to other UK Dental Institutions providing this level of training programme.

# Enhancements made from the previous year

Please highlight and	∕ enhancements	made to the	programme(s)	or processes over the	e past year in this box.

# **Matters for Urgent Attention**

If there are any areas which you think require urgent attention before the programme is offered again please note them in this box

# For Examiners in the first year of appointment

1.	Were you provided with an External Examiners Handbook?	Υ
2.	Were you provided with copies of previous relevant External Examiners' reports and the response of the School to these?	Υ
3.	Were you provided with a External Examiner Mentor?	Υ

# For Examiners completing their term of appointment

4.	Have you observed improvements in the programme(s) over the period of your appointment?	Υ
5.	Has the school responded to comments and recommendations you have made?	Υ
6.	Where recommendations have not been implemented, did the school provide clear reasons for this?	N/A
7.	Have you acted as a External Examiner Mentor?	N

Please comment on your experience of the programme(s) over the period of your appointment, remarking in particular on changes from year to year and the progressive development and enhancement of the learning and teaching provision, on standards achieved, on marking and assessment and the procedures of the School

The members of teaching staff involved in the programme should be congratulated on their hard work during and prior to the organisation of the examination and for the standard of clinicians produced as a consequence of the training.

# Standards

8.	Is the overall programme structure coherent and appropriate for the level of study?	Υ
).	Does the programme structure allow the programme aims and intended learning outcomes to be met?	Y
10.	Are the programme aims and intended learning outcomes commensurate with the level of award?	Υ
1.	Did the Aims and ILOs meet the expectations of the national subject benchmark (where relevant)?	Υ
2.	Is the programme(s) comparable with similar programmes at other institutions?	Υ
earni	e use this box to explain your overall impression of the programme structure, design, aims and intendeing outcomes.  tructure of the programme and learning outcomes are appropriate.	d
	Is the influence of research on the curriculum and learning and teaching clear?	Υ
	e explain how this is/could be achieved (examples might include: curriculum design informed by current subject; practice informed by research; students undertaking research)	researd
Pleas In the	e explain how this is/could be achieved (examples might include: curriculum design informed by current	researd
Pleas in the	e explain how this is/could be achieved (examples might include: curriculum design informed by current subject; practice informed by research; students undertaking research)	
Pleas in the	e explain how this is/could be achieved (examples might include: curriculum design informed by current subject; practice informed by research; students undertaking research)  Does the programme form part of an Integrated PhD?	
Pleas n the 4. Pleas	e explain how this is/could be achieved (examples might include: curriculum design informed by current subject; practice informed by research; students undertaking research)  Does the programme form part of an Integrated PhD?  e comment on the appropriateness of the programme as training for a PhD:	N
Pleas n the 4.	e explain how this is/could be achieved (examples might include: curriculum design informed by current subject; practice informed by research; students undertaking research)  Does the programme form part of an Integrated PhD?  e comment on the appropriateness of the programme as training for a PhD:  Does the programme include clinical practice components?	N
Pleas  4.  Pleas  5.	e explain how this is/could be achieved (examples might include: curriculum design informed by current subject; practice informed by research; students undertaking research)  Does the programme form part of an Integrated PhD?  e comment on the appropriateness of the programme as training for a PhD:  Does the programme include clinical practice components?  e comment on the learning and assessment of practice components of the curriculum here:	N
Pleas 14. Pleas Appro	e explain how this is/could be achieved (examples might include: curriculum design informed by current subject; practice informed by research; students undertaking research)  Does the programme form part of an Integrated PhD?  e comment on the appropriateness of the programme as training for a PhD:  Does the programme include clinical practice components?  e comment on the learning and assessment of practice components of the curriculum here:  priate for this level.	Y

# Assessment and Feedback

17.	Does the programme design clearly align intended learning outcomes with assessment?	Υ
and stru quality	e comment on the assessment methods and the appropriateness of these to the ILOs, in particular: the ucture of the assessment methods, and the arrangements for the marking of modules and the classification of award teaching, learning and assessment methods that may be indicated by student performance.	ards; the
Special their ma	Il examinations (Clinical Practice 2) were observed. The two internal examiners (Restorative & Paediatric Dentistro ists) marked each candidate independently. At the end of each oral examination, they discussed candidates, calib arks and agreed a single mark for each category. The process was fair and the standard was of a comparable lev K Dental Institutions providing this level of training programme	orated
18.	Is the design and structure of the assessment methods appropriate to the level of award?	Υ
19.	Were students given adequate opportunity to demonstrate their achievement of the programme aims and intended learning outcomes?	Y
	e comment on the academic standards demonstrated by the students and, where possible, their performance in lents on comparable courses; the strengths and weaknesses of the students as a cohort:	relation
Please feedba	e use this box to provide any additional comments you would like to make in relation to assessment and eck:	d

# The Progression and Awards Process

20.	Were you provided with guidance relating to the External Examiners role, powers and responsibilities in the examination process?	Y
21.	Was the progression and award guidance provided sufficient for you to act effectively as an External Examiner?	Y
22.	Did you receive appropriate programme documentation for your area(s) of responsibility?	Υ
23.	Did you receive appropriate module documentation for your area(s) of responsibility?	Υ
24.	Did you receive full details of marking criteria applicable to your area(s) of responsibility?	Υ
25.	Were you provided with all draft examination papers/assessments?	Υ
26.	Was the nature and level of the assessment questions appropriate?	Υ
27.	Were suitable arrangements made to consider your comments on assessment questions?	Υ
28.	Was sufficient assessed work made available to enable you to have confidence in your evaluation of the standard of student work?	Y
29.	Were the examination scripts clearly marked/annotated?	Υ
30.	Was the choice of subjects for final year projects and/or dissertations appropriate?	Υ
31.	Was the method and standard of assessment appropriate for the final year projects and/or dissertations?	Υ
32.	Were the administrative arrangements satisfactory for the whole process, including the operation of the Progression and Awards Board?	Y
33.	Were you able to attend the Progression and Awards Board meeting?	N

34.	Were you satisfied with the recommendations of the Progression and Awards Board?	Y
35.	Were you satisfied with the way decisions from the School Special Circumstances meeting were communicated to the Progression and Awards Board?	Υ
Please	e use this box to provide any additional comments you would like to make on the questions above:	

# Other comments

Please use this box if you wish to make any further comments not covered elsewhere on the form	

# Part C: School Response to External Examiner Report

Name of School and Head of School (or nominee)

# Title and Name of Responder: Position\*: Head of School Faculty / School of: Address for communication: Worsley Building, Clarendon Way, Leeds, LS2 9LU Email: Telephone:

# Completing the School response

The completed School response (including the full original report) should be attached to an e-mail and sent to the Pro-Dean for Student Education in the relevant Faculty. Following approval by the Pro-Dean for Student Education, the School must send the response (including the full original report) directly to the External Examiner. A copy must also be emailed to the Quality Assurance Team at <a href="mailto:qat@leeds.ac.uk">qat@leeds.ac.uk</a>. External Examiners should receive a formal response no later than six weeks after receipt of the original report.

### Response to Points of innovation and/or good practice

The programme is pleased to receive such a positive report from the External Examiner including the positive response to our assessment process.

The recommendation for publishing Research projects has been addressed with three students being accepted for a professional journal publication and posters at the Annual Scientific meeting 2018.

### Response to Enhancements made from the previous year

No issues raised.

# Response to Matters for Urgent Attention

If any areas have been identified for urgent attention before the programme is offered again please provide a specific response to them here:

No issues raised.

# Response to questions 1-7 (and related comments)

Schools may provide a general response; however, where Examiners raise specific points these must be addressed individually:

We are pleased to receive a positive response.

# Standards

# Response to questions 8 to 16 (and related comments)

Schools may provide a general response; however, where Examiners raise specific points these must be addressed individually:

We are pleased to receive a positive response.

# **Assessment and Feedback**

# Response to questions 17 to 19 (and related comments)

Schools may provide a general response; however, where Examiners raise specific points these must be addressed individually:

f the individual responding to the report is not the Head of School please state their position within the School.

The External Examiners response addressed the standard of student education and training stating that it was of a	l
comparable level to that of other UK Institutions.	

# **The Progression and Awards Process**

# Response to questions 20-35 (and related comments)

Schools may provide a general response; however, where Examiners raise specific points these must be addressed individually:

The External was unable to attend the Progression and Awards Boards on this occasion. However report/comments was read out and recorded into the minutes by the other External Examiner.

(	Other comments						
1	Response to items incl	uded in the 'Other	Comments' section	on of the report			

# The University of Leeds

# **EXTERNAL EXAMINER'S REPORT**

**ACADEMIC YEAR: 2017-18** 

QAT Received 21/06/2018

# **Part A: General Information**

# Subject area and awards being examined

Title and Name of Examiner:

Faculty / School of: Leeds Dental Institute

Subject(s): Periodontology

Programme(s) / Module(s): Dental Hygiene and Therapy

Awards (e.g. BA/BSc/MSc etc): Graduate Diploma in Dental Hygiene and Therapy

# Part B: Comments for the Institution on the Examination Process and Standards

# Points of innovation and/or good practice

Please highlight areas of innovation or good practice within the programmes or processes you have been involved with in this box. All assessments that I observed were fair and transparent.

I received the assessments for review well ahead of the examination period and there was evidence that my comments had been considered and acted upon.

There was a high level of consistency between examiners and the was clear evidence of check-double marking.

I took the opportunity to review all 'Fail' written scripts for the following modules and agreed with the outcome.

High academic and clinical standards observed throughout.

# Enhancements made from the previous year

Please highlight any enhancements made to the programme(s) or processes over the past year in this box.

Standard setting processes had become further refined.

# **Matters for Urgent Attention**

If there are any areas which you think require urgent attention before the programme is offered again please note them in this box

None

# For Examiners in the first year of appointment

1.	Were you provided with an External Examiner Handbook?	Υ
2.	Were you provided with copies of previous External Examiners' reports and the School's responses to these?	Υ
3.	Were you provided with a External Examiner Mentor?	N

# For Examiners completing their term of appointment

4.	Have you observed improvements in the programme(s) over the period of your appointment?	Y
5.	Has the school responded to comments and recommendations you have made?	Y
6.	Where recommendations have not been implemented, did the school provide clear reasons for this?	Y

7.	Have you acted as an External Examiner Mentor?	N
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Please comment on your experience of the programme(s) over the period of your appointment, remarking in particular on changes from year to year and the progressive development and enhancement of the learning and teaching provision, on standards achieved, on marking and assessment and the procedures of the School

The programme changes have been minimal as one would expect given that this is already a high calibre programme which is being phased out and moving towards a Degree programme. The transition has not detracted from standards in the current programme.

# **Standards**

8.	In the everall programme attricture enhanced appropriate for the level of study?	Υ
э.	Is the overall programme structure coherent and appropriate for the level of study?	Y
9.	Does the programme structure allow the programme aims and intended learning outcomes to be met?	Υ
0.	Are the programme aims and intended learning outcomes commensurate with the level of award?	Υ
1.	Did the Aims and ILOs meet the expectations of the national subject benchmark (where relevant)?	Υ
2.	Is the programme(s) comparable with similar programmes at other institutions?	Υ
	e use this box to explain your overall impression of the programme structure, design, aims and intendence ng outcomes.	ed
GDC)		
clinic Mapp	GDC were in attendance for the last academic cohort (June 2017), inspecting the programme and obse al finals' for this cohort and I understand that the report has been received at 'factual corrections' stage ing documents were available ensuring that all GDC ILOs were met alongside those of the academic amme.	
3.	Is the influence of research on the curriculum and learning and teaching clear?	Υ
	le DSUR2029 is specifically a research project whereby students can select a topic of interest across that the standard is that my co-examiner reviewed these for this academic cohort.	he field
14.	Does the programme form part of an Integrated PhD?	N
Pleas	e comment on the appropriateness of the programme as training for a PhD:	
15.	Does the programme include clinical practice components?	Y
Pleas	e comment on the learning and assessment of practice components of the curriculum here:	
Conte	emporary techniques used to monitor student attainment and grading.	
16.	Is the programme accredited by a Professional or Statutory Regulatory Body (PSRB)?	Υ
Pleas	e comment on the value of, and the programme's ability to meet, PSRB requirements here:	1
Curric	culum mapping documents that I have been provided with demonstrated that all the GDC Preparing for mes were covered.	Practi

# **Assessment and Feedback**

17.	Does the programme design clearly align intended learning outcomes with assessment?	Υ
Please comment on the assessment methods and the appropriateness of these to the ILOs, in particular: the design and structure of the assessment methods, and the arrangements for the marking of modules and the classification of awards; the quality of teaching, learning and assessment methods that may be indicated by student performance.  Contemporary assessment strategies were utilised and planned/structured coherently.		
18.	Is the design and structure of the assessment methods appropriate to the level of award?	Υ
19.	Were students given adequate opportunity to demonstrate their achievement of the programme aims and intended learning outcomes?	Υ
Please comment on the academic standards demonstrated by the students and, where possible, their performance in relation to students on comparable courses; the strengths and weaknesses of the students as a cohort:		

The academic standards demonstrated are entirely commensurate with those of other Dental Schools in the UK where I have worked and acted as external examiner.

Please use this box to provide any additional comments you would like to make in relation to assessment and feedback:

Excellent support from administrative team and clear cohesiveness to clinical team.

# **The Progression and Awards Process**

20.	Were you provided with guidance relating to the External Examiner's role, powers and responsibilities in the examination process?	Y
21.	Was the progression and award guidance provided sufficient for you to act effectively as an External Examiner?	Y
22.	Did you receive appropriate programme documentation for your area(s) of responsibility?	Υ
23.	Did you receive appropriate module documentation for your area(s) of responsibility?	Υ
24.	Did you receive full details of marking criteria applicable to your area(s) of responsibility?	Υ
25.	Were you provided with all draft examination papers/assessments?	Υ
26.	Was the nature and level of the assessment questions appropriate?	Υ
27.	Were suitable arrangements made to consider your comments on assessment questions?	Υ
28.	Was sufficient assessed work made available to enable you to have confidence in your evaluation of the standard of student work?	Y
29.	Were the examination scripts clearly marked/annotated?	Υ
30.	Was the choice of subjects for final year projects and/or dissertations appropriate?	N/A
31.	Was the method and standard of assessment appropriate for the final year projects and/or dissertations?	Y
32.	Were the administrative arrangements satisfactory for the whole process, including the operation of the Progression and Awards Board?	Y
33.	Were you able to attend the Progression and Awards Board meeting?	Υ
34.	Were you satisfied with the recommendations of the Progression and Awards Board?	Υ
35.	Were you satisfied with the way decisions from the School Special Circumstances meeting were communicated to the Progression and Awards Board?	Y
Pleas	e use this box to provide any additional comments you would like to make on the questions above:	

Entirely appropriate discussions and outcomes.

# Other comments

# Please use this box if you wish to make any further comments not covered elsewhere on the form

This is a high quality programme and the team should be proud of their hard work.

The quality of the assessments, including all of the preparations (standard setting etc.) were transparent and contemporary and robust.

I was made to feel very welcome, to a friendly and professional environment with any queries/clarifications addressed timely and comprehensively.

# Name of School and Head of School (or nominee) Title and Name of Examiner: Subject(s): Programme(s) / Module(s): Awards (e.g. BA/BSc/MSc etc): Graduate Diploma in Dental Hygiene and Dental Therapy Title and Name of Responder: Position\*: Interim Dean of School Faculty / School of: Faculty of Medicine and Health / School of Dentistry Address for communication: Level 6, Worsley Building, Clarendon Way, Leeds, LS2 9LU Email: Telephone: \*If the individual responding to the report is not the Head of School please state their position within the School. **Completing the School response** The completed School response (including the full original report) should be attached to an e-mail and sent to the Pro-Dean for Student Education in the relevant Faculty. Following approval by the Pro-Dean for Student Education, the School must send the response (including the full original report) directly to the External Examiner. A copy must also be emailed to the Quality Assurance Team at qat@leeds.ac.uk. External Examiners should receive a formal response no later than six weeks after receipt of the original report. Response to Points of innovation and/or good practice We have been able to progress the standard setting process for Introduction to Clinical Practice, Radiography and Pharmacology and Pain Management module assessment. Response to Enhancements made from the previous year Further enhancements of The OSCE/ Standard Setting were recognised by The External Examiner which will be continued in future developed modules. Response to Matters for Urgent Attention If any areas have been identified for urgent attention before the programme is offered again please provide a specific response to them here: N/A Response to questions 1-7 (and related comments) Schools may provide a general response; however, where Examiners raise specific points these must be addressed individually: Q3 – this is the 3<sup>rd</sup> diet for this External Examiner, therefore not in his first year. A mentor was offered in 2016. **Standards** Response to questions 8 to 16 (and related comments) Schools may provide a general response; however, where Examiners raise specific points these must be addressed individually:

# **Assessment and Feedback**

# Response to questions 17 to 19 (and related comments)

Schools may provide a general response; however, where Examiners raise specific points these must be addressed individually:

We are grateful for the very positive comments regarding a cohesive team involved in this assessment process with excellent administrative support

# **The Progression and Awards Process**

# Response to questions 20-35 (and related comments)

Schools may provide a general response; however, where Examiners raise specific points these must be addressed individually:

# Other comments

# Response to items included in the 'Other Comments' section of the report

We welcome the response in recognising the quality of the programme.

# The University of Leeds

# **EXTERNAL EXAMINER'S REPORT**

**ACADEMIC YEAR: 2017-18** 

QAT Received 30/11/2018

# Part A: General Information

# Subject area and awards being examined

Faculty / School of:

Subject(s):

Programme(s) / Module(s):

Dental Hygiene and Therapy

Dental Hygiene Examinations
14/15 November 2017.

Diploma in Dental Hygiene and Dental Therapy

# Part B: Comments for the Institution on the Examination Process and Standards

# Points of innovation and/or good practice

Please highlight areas of innovation or good practice within the programmes or processes you have been involved with in this box. Leeds Dental Institute (LDI) have clearly acted upon comments/recommendations made within my previous Extern report.

Evidence of fully independent marking now in place before agreed grade determination.

Unfortunately my co-external examiner was ill and unable to attend. The programme staff ensured that audio recordings of the students that he was due to oversee were available to me so that I was able to fulfil the role. The recordings (with the permission of the students involved) may be of value to the institution in terms of examiner calibration.

# Enhancements made from the previous year

Please highlight any enhancements made to the programme(s) or processes over the past year in this box.

As above, and defined timings scheduled within the clinical examination schedule to ensure deliberations, enhanced usage of a scribe and constant referral to assessment / grading criteria.

# **Matters for Urgent Attention**

If there are any areas which you think require urgent attention before the programme is offered again please note them in this box

Leeds University and LDI will need to fully support the Dental Hygiene and Dental Therapy programme to implement any conditions required of them by the regulatory body (General Dental Council).

# For Examiners in the first year of appointment – N/A

1.	Were you provided with an External Examiner Handbook?	Y/N
2.	Were you provided with copies of previous External Examiners' reports and the School's responses to these?	Y/N
3.	Were you provided with a External Examiner Mentor?	Y/N

# For Examiners completing their term of appointment – N/A

4.	Have you observed improvements in the programme(s) over the period of your appointment?	Y/N
5.	Has the school responded to comments and recommendations you have made?	Y/N
6.	Where recommendations have not been implemented, did the school provide clear reasons for this?	Y/N
7.	Have you acted as an External Examiner Mentor?	Y/N

Please comment on your experience of the programme(s) over the period of your appointment, remarking in particular on changes from year to year and the progressive development and enhancement of the learning and teaching provision, on standards achieved, on marking and assessment and the procedures of the School

Standar	ds	
8.	Is the overall programme structure coherent and appropriate for the level of study?	Υ
9.	Does the programme structure allow the programme aims and intended learning outcomes to be met?	Y
10.	Are the programme aims and intended learning outcomes commensurate with the level of award?	Υ
11.	Did the Aims and ILOs meet the expectations of the national subject benchmark (where relevant)?	Υ
12.	Is the programme(s) comparable with similar programmes at other institutions?	Y
learnir	e use this box to explain your overall impression of the programme structure, design, aims and intendence of outcomes.  Indards are entirely appropriate along with the structure and content.	eu
13.	Is the influence of research on the curriculum and learning and teaching clear?	Y
	e explain how this is/could be achieved (examples might include: curriculum design informed by current subject; practice informed by research; students undertaking research)	researc
14.	Does the programme form part of an Integrated PhD?	N
Please	comment on the appropriateness of the programme as training for a PhD:	

The General Dental Council were in attendance during the examination period and so a report from them will be forthcoming.

Please comment on the learning and assessment of practice components of the curriculum here:

Does the programme include clinical practice components?

In the areas that I observed, the standards achieved by the students were very good.

Please comment on the value of, and the programme's ability to meet, PSRB requirements here:

Is the programme accredited by a Professional or Statutory Regulatory Body (PSRB)?

# **Assessment and Feedback**

15.

16.

17.	Does the programme design clearly align intended learning outcomes with assessment?	Y
Please comment on the assessment methods and the appropriateness of these to the ILOs, in particular: the design and structure of the assessment methods, and the arrangements for the marking of modules and the classification of awards; the quality of teaching, learning and assessment methods that may be indicated by student performance.		
18.	Is the design and structure of the assessment methods appropriate to the level of award?	Y
19.	Were students given adequate opportunity to demonstrate their achievement of the programme aims and intended learning outcomes?	Y
Please comment on the academic standards demonstrated by the students and, where possible, their performance in relation to students on comparable courses; the strengths and weaknesses of the students as a cohort:		

Please use this box to provide any additional comments you would like to make in relation to assessment and feedback:

# The Progression and Awards Process

20.	Were you provided with guidance relating to the External Examiner's role, powers and responsibilities in the examination process?	Υ
	responsibilities in the examination process:	
21.	Was the progression and award guidance provided sufficient for you to act effectively as an External Examiner?	Υ
22.	Did you receive appropriate programme documentation for your area(s) of responsibility?	Υ
23.	Did you receive appropriate module documentation for your area(s) of responsibility?	Υ
24.	Did you receive full details of marking criteria applicable to your area(s) of responsibility?	Υ
25.	Were you provided with all draft examination papers/assessments?	Υ
26.	Was the nature and level of the assessment questions appropriate?	Υ
27.	Were suitable arrangements made to consider your comments on assessment questions?	Υ
28.	Was sufficient assessed work made available to enable you to have confidence in your evaluation of the standard of student work?	Υ
29.	Were the examination scripts clearly marked/annotated?	Υ
30.	Was the choice of subjects for final year projects and/or dissertations appropriate?	N/A
31.	Was the method and standard of assessment appropriate for the final year projects and/or dissertations?	Υ
32.	Were the administrative arrangements satisfactory for the whole process, including the operation of the Progression and Awards Board?	Υ
33.	Were you able to attend the Progression and Awards Board meeting?	N
34.	Were you satisfied with the recommendations of the Progression and Awards Board?	Υ
35.	Were you satisfied with the way decisions from the School Special Circumstances meeting were communicated to the Progression and Awards Board?	Υ
DI	this have to make a different and the same and the same to a same and the same time above	1

Please use this box to provide any additional comments you would like to make on the questions above:

33. The Progression and Awards Board meeting was postponed from 15<sup>th</sup> November at the request of the General Dental Council and took place via teleconference on 30<sup>th</sup> November. This was conducted satisfactorily.

LDI should consider heightened involvement of the external examiners with consideration of clinical grade awards/continuous assessment used to monitor student progress/development, which also determines eligibility to sit examinations.

# Other comments

# Please use this box if you wish to make any further comments not covered elsewhere on the form

As highlighted in my previous report, there was a clear sense of collegiality amongst the academic and support staff. There was a clear team approach, which should be commended.

# Name of School and Head of School (or nominee)

Title and Name of Responder:	
Position*:	Head of School
Faculty / School of:	Medicine and Health/Dentistry
Address for communication:	Worsley Building, Clarendon Way, Leeds, LS2 9LU
Email:	
Telephone:	

# Completing the School response

The completed School response (including the full original report) should be attached to an e-mail and sent to the Pro-Dean for Student Education in the relevant Faculty. Following approval by the Pro-Dean for Student Education, the School must send the response (including the full original report) directly to the External Examiner. A copy must also be emailed to the Quality Assurance Team at <a href="mailto:qat@leeds.ac.uk">qat@leeds.ac.uk</a>. External Examiners should receive a formal response no later than six weeks after receipt of the original report.

# Response to Points of innovation and/or good practice

We note your guidance on the use of audio recordings for calibration and consider this as an exercise with Internal examiners

# Response to Enhancements made from the previous year

We note your positive feedback on the grading enhancements we made following your recommendations in June 2017

### Response to Matters for Urgent Attention

If any areas have been identified for urgent attention before the programme is offered again please provide a specific response to them here:

We note your comments and await the GDC report in Jan 2018

# Response to questions 1-7 (and related comments)

Schools may provide a general response; however, where Examiners raise specific points these must be addressed individually:

# **Standards**

# Response to questions 8 to 16 (and related comments)

Schools may provide a general response; however, where Examiners raise specific points these must be addressed individually:

We acknowledge your comments on the appropriateness of the standards.

# **Assessment and Feedback**

# Response to questions 17 to 19 (and related comments)

Schools may provide a general response; however, where Examiners raise specific points these must be addressed individually:

<sup>\*</sup>If the individual responding to the report is not the Head of School please state their position within the School.

# **The Progression and Awards Process**

# Response to questions 20-35 (and related comments)

Schools may provide a general response; however, where Examiners raise specific points these must be addressed individually:

We acknowledge your recommendation that External Examiners would have heightened involvement in clinical grade awards /and the continuous assessment used to monitor student progress which determines eligibility to sit final assessment. This will be considered after receipt of The General Dental Council's Inspection report scheduled for Jan 2018. Your comments will be raised at The School's Clinical Progress Committee.

# Other comments

# Response to items included in the 'Other Comments' section of the report

Thank you for your positive comments on the Assessment team's approach.

We thank you for your help for acting as External Examiner in the Clinical Practice 2 Assessment in light of ill health of your co-External Examiner.