

**The University of Leeds**  
**EXTERNAL EXAMINER'S REPORT**

ACADEMIC YEAR: 2016-17

**Part A: General Information**

**Subject area and awards being examined**

Faculty / School of:	School of Health Care
Subject(s):	<i>Nursing</i>
Programme(s) / Module(s):	HECS 5289M HECS 3279 HECS 1100
Awards (e.g. BA/BSc/MSc etc):	BSc

**Part B: Comments for the Institution on the Examination Process and Standards**

**Enhancements made from the previous year**

*Please highlight any enhancements made to the programme(s) or processes over the past year in this box.*

N/A first year of appointment

**Matters for Urgent Attention**

*If there are any areas which you think require urgent attention before the programme is offered again please note them in this box*

N/A

**For Examiners in the first year of appointment**

1.	Were you provided with an External Examiners Handbook?	Y
2.	Were you provided with copies of previous relevant External Examiners' reports and the response of the School to these?	Y
3.	Were you provided with an External Examiner Mentor?	N/A

**For Examiners completing their term of appointment**

4.	Have you observed improvements in the programme(s) over the period of your appointment?	N/A
5.	Has the school responded to comments and recommendations you have made?	Y
6.	Where recommendations have not been implemented, did the school provide clear reasons for this?	N/A
7.	Have you acted as an External Examiner Mentor?	N

*Please comment on your experience of the programme(s) over the period of your appointment, remarking in particular on changes from year to year and the progressive development and enhancement of the learning and teaching provision, on standards achieved, on marking and assessment and the procedures of the School*

This is my first year as EE and have reviewed the previous EE report. I can see that the standards and student achievement continues throughout this academic year also,

## Standards

8.	Is the overall programme structure coherent and appropriate for the level of study?	Y
9.	Does the programme structure allow the programme aims and intended learning outcomes to be met?	Y
10.	Are the programme aims and intended learning outcomes commensurate with the level of award?	Y
11.	Did the Aims and ILOs meet the expectations of the national subject benchmark (where relevant)?	Y
12.	Is the programme(s) comparable with similar programmes at other institutions?	Y
<p><i>Please use this box to explain your overall impression of the programme structure, design, aims and intended learning outcomes.</i> The assessment strategy remains highly innovative and gives students a real opportunity to excel.</p>		
13.	Is the influence of research on the curriculum and learning and teaching clear?	Y
<p><i>Please explain how this is/could be achieved (examples might include: curriculum design informed by current research in the subject; practice informed by research; students undertaking research)</i></p>		
14.	Does the programme form part of an Integrated PhD?	N
<p><i>Please comment on the appropriateness of the programme as training for a PhD:</i> N/A</p>		
15.	Does the programme include clinical practice components?	Y / N
<p><i>Please comment on the learning and assessment of practice components of the curriculum here:</i> N/A</p>		
16.	Is the programme accredited by a Professional or Statutory Regulatory Body (PSRB)?	Y
<p><i>Please comment on the value of, and the programme's ability to meet, PSRB requirements here:</i></p>		

## Assessment and Feedback

17.	Does the programme design clearly align intended learning outcomes with assessment?	Y
<p><i>Please comment on the assessment methods and the appropriateness of these to the ILOs, in particular: the design and structure of the assessment methods, and the arrangements for the marking of modules and the classification of awards; the quality of teaching, learning and assessment methods that may be indicated by student performance.</i></p> <p>The flexibility of the assessments in meeting the learning outcomes are to be commended. The learning outcomes are wholly appropriate and the assessment guidance for students is clear and comprehensive.</p>		
18.	Is the design and structure of the assessment methods appropriate to the level of award?	Y
19.	Were students given adequate opportunity to demonstrate their achievement of the programme aims and intended learning outcomes?	Y
<p><i>Please comment on the academic standards demonstrated by the students and, where possible, their performance in relation to students on comparable courses; the strengths and weaknesses of the students as a cohort:</i> The small number of students are highly successful in these modules. They are clearly able to meet the learning outcomes and overall the levels of achievement are very high.</p>		
<p><i>Please use this box to provide any additional comments you would like to make in relation to assessment and feedback:</i> Feedback is both thorough and comprehensive. Student's I'm sure benefit greatly from the interaction with the assessors following a presentation assessment. It allows the student to demonstrate a great deal of understanding through this type of assessment. Students appear to engage with it most successfully.</p>		

**The Progression and Awards Process**

20.	Were you provided with guidance relating to the External Examiners role, powers and responsibilities in the examination process?	Y
21.	Was the progression and award guidance provided sufficient for you to act effectively as an External Examiner?	Y
22.	Did you receive appropriate programme documentation for your area(s) of responsibility?	Y
23.	Did you receive appropriate module documentation for your area(s) of responsibility?	Y
24.	Did you receive full details of marking criteria applicable to your area(s) of responsibility?	Y
25.	Were you provided with all draft examination papers/assessments?	Y
26.	Was the nature and level of the assessment questions appropriate?	Y
27.	Were suitable arrangements made to consider your comments on assessment questions?	Y
28.	Was sufficient assessed work made available to enable you to have confidence in your evaluation of the standard of student work?	Y
29.	Were the examination scripts clearly marked/annotated?	Y
30.	Was the choice of subjects for final year projects and/or dissertations appropriate?	Y
31.	Was the method and standard of assessment appropriate for the final year projects and/or dissertations?	Y
32.	Were the administrative arrangements satisfactory for the whole process, including the operation of the Progression and Awards Board?	Y
33.	Were you able to attend the Progression and Awards Board meeting?	N/A
34.	Were you satisfied with the recommendations of the Progression and Awards Board?	Y / N
35.	Were you satisfied with the way decisions from the School Special Circumstances meeting were communicated to the Progression and Awards Board?	Y / N
<i>Please use this box to provide any additional comments you would like to make on the questions above:</i> N/A		

**Other comments**

**Please use this box if you wish to make any further comments not covered elsewhere on the form**

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**Name of School and Head of School (or nominee)**

Title and Name of Responder:	
Position*:	Director of Student Education
Faculty / School of:	<i>Healthcare</i>
Address for communication:	Baines Wing University of Leeds Leeds LS29UT
Email:	
Telephone:	

\*If the individual responding to the report is not the Head of School please state their position within the School.

**Completing the School response**

The completed School response (including the full original report) should be attached to an e-mail and sent to the Pro-Dean for Student Education in the relevant Faculty. Following approval by the Pro-Dean for Student Education, the School must send the response (including the full original report) directly to the External Examiner. A copy must also be emailed to the Quality Assurance Team at [gat@leeds.ac.uk](mailto:gat@leeds.ac.uk). External Examiners should receive a formal response no later than six weeks after receipt of the original report.

**Response to Points of innovation and/or good practice**

No comments offered

**Response to Enhancements made from the previous year**

No comments offered as this is the first year of appointment as external examiner.

**Response to Matters for Urgent Attention**

If any areas have been identified for urgent attention before the programme is offered again please provide a specific response to them here:

There are no matters for urgent attention.

**Response to questions 1-7 (and related comments)**

Schools may provide a general response; however, where Examiners raise specific points these must be addressed individually:

I am pleased that you have received the External Examiner's handbook and reports of the previous external examiner, and that the school has responded to comments and recommendations satisfactorily. Your comment that the standards and student achievement in past years continue throughout this year are welcome.

**Standards****Response to questions 8 to 16 (and related comments)**

Schools may provide a general response; however, where Examiners raise specific points these must be addressed individually:

Thank you for your endorsement of the high standards within the modules examined and in particular for your identification of the assessment strategies as highly innovative, offering students a real opportunity to excel.

**Assessment and Feedback****Response to questions 17 to 19 (and related comments)**

Schools may provide a general response; however, where Examiners raise specific points these must be addressed individually:

Assessment and feedback are areas that the school has worked very diligently to improve over the past 3 years in particular our guidance for students. Your comments about assessment and feedback are particularly welcome in view of this work.

### The Progression and Awards Process

#### **Response to questions 20-35 (and related comments)**

*Schools may provide a general response; however, where Examiners raise specific points these must be addressed individually:*

It is pleasing that you have reported that the progression and award process has met your expectations, and you have been supplied with all necessary information.

### Other comments

#### **Response to items included in the 'Other Comments' section of the report**

No comments offered.