

**The University of Leeds**  
**EXTERNAL EXAMINER'S REPORT**  
**ACADEMIC YEAR: 2012– 2013**

**Part A: General Information****Subject area and awards being examined**

<i>Faculty / School of:</i>	Dental Hygiene and Dental Therapy
<i>Subject(s):</i>	<i>Dental Hygiene Part 1 Examinations</i>
<i>Programme(s) / Module(s):</i>	Dental Hygiene Part 1 Examinations DSUR 1143 DSUR 2027 DSUR 2025 DSUR 1142 DSUR 2028
<i>Awards (e.g. BA/BSc/MSc etc):</i>	Graduate Diploma in Dental Hygiene and Dental Therapy

**Completed report**

The completed report should be attached to an e-mail and sent as soon as possible, and no later than six weeks after the relevant meeting of the Board of Examiners, to [exexadmin@leeds.ac.uk](mailto:exexadmin@leeds.ac.uk).

Alternatively you can post your report to: **Head of Academic Quality and Standards**  
Academic Quality and Standards Team  
Room 12:81, EC Stoner Building  
The University of Leeds, Leeds LS2 9JT

**Part B: Comments for the Institution on the Examination Process and Standards****Matters for Urgent Attention**

*If there are any areas which you think require urgent attention before the programme is offered again please note them in this box*

No

**Only applicable in first year of appointment**

*Were you provided with copies of previous relevant External Examiners' reports and the response of the School to these?*

N/A

**For Examiners completing their term of appointment**

*Please comment on your experience of the programme(s) over the period of your appointment, remarking in particular on changes from year to year and the progressive development and enhancement of the learning and teaching provision, on standards achieved, on marking and assessment and the procedures of the School*

N/A

## Standards

**1. Please indicate the extent to which the programme Aims and Intended Learning Outcomes (ILOs) were commensurate with the level of the award**

- *The appropriateness of the Intended Learning Outcomes for the programme(s)/modules and of the structure and content of the programme(s);*
- *The extent to which standards are appropriate for the award or award element under consideration.*

The learning outcomes and the structure of the programme are appropriate for this award along with the teaching.

**2. Did the Aims and ILOs meet the expectations of the national subject benchmark (where relevant)?**

- *The comparability of the programme(s) with similar programme(s) at other institutions and against national benchmarks and the Framework for Higher Education Qualifications.*

This programme covers all aspects of the learning outcomes defined by the GDC Developing The Dental Team and is comparable with other programmes of this nature

**3. Please comment on the assessment methods and the appropriateness of these to the ILOs**

- *The design and structure of the assessment methods, and the arrangements for the marking of modules and the classification of awards;*
- *The quality of teaching, learning and assessment methods that may be indicated by student performance.*

The assessments were appropriate, fair and transparent. The students are exposed to sound clinical and academic teaching.

**4. Were students given adequate opportunity to demonstrate their achievement of the Aims and ILOs?**

- *The academic standards demonstrated by the students and, where possible, their performance in relation to students on comparable courses;*
- *The strengths and weaknesses of the students as a cohort.*

The student demonstrated a good standard of knowledge, demonstrating comparability with other courses nationally.

**5. For Examiners responsible for programmes that include clinical practice components, please comment on the learning and assessment of practice components of the curriculum**

The student demonstrated a good standard of clinical competency demonstrated through their case study.

**6. Please comment on the nature and effectiveness of enhancements to the programme(s) and modules since the previous year**

*It would be particularly helpful if you could also identify areas of good practice which are worthy of wider dissemination.*

This is my 3rd year as external examiner; this programme is delivered to a high standard with dedicated teaching staff.

**7. Please comment on the influence of research on the curriculum and learning and teaching**

*This may include examples of curriculum design informed by current research in the subject; practice informed by research; students undertaking research.*

N/A

## For Examiners involved in mentoring arrangements

**8. If you have acted as a mentor to a new External Examiner or have received mentor support please comment here on the arrangements**

N/A

## The Examination/Assessment Process

9. The University and its Schools provide guidance for External Examiners as to their roles, powers and responsibilities. Please indicate whether this material was sufficient for you to act effectively as an External Examiner.

- *Whether External Examiners have sufficient access to the material needed to make the required judgements and whether they are encouraged to request additional information.*

Yes

10. Did you receive appropriate documentation relating to the programmes and/or parts of programmes for which you have responsibility, e.g. programme specifications or module handbooks, marking criteria?

- *The coherence of the policies and procedures relating to External Examiners and whether they match the explicit roles they are asked to perform.*

Yes

11. Were you provided with all draft examination papers/assessments? Was the nature and level of the questions appropriate? If not, were suitable arrangements made to consider your comments?

Yes

12. Was sufficient assessed / examined work made available to enable you to have confidence in your evaluation of the standard of student work? Were the scripts clearly marked/annotated?

Yes

13. Was the choice of subjects for dissertations appropriate? Was the method and standard of assessment appropriate?

Yes

14. Were the administrative arrangements satisfactory for the whole process, including the operation of the Board of Examiners? Were you able to attend the meeting? Were you satisfied with the recommendations of the Board?

Yes

15. Were appropriate procedures in place to give due consideration to mitigating circumstances and medical evidence?

Yes

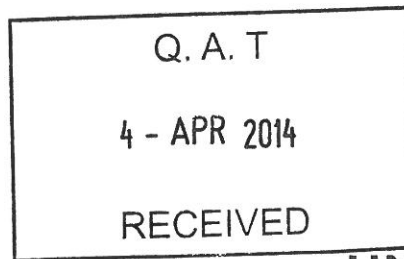
## Other comments

Please use this box if you wish to make any further comments not covered elsewhere on the form

This is an excellent programme with dedicated and supportive clinical and admin staff .

School of Dentistry

University of Leeds  
Clarendon Way  
Leeds LS2 9LU



UNIVERSITY OF LEEDS

30<sup>th</sup> January 2014

Dear

**Re: External Examiner Report – Graduate Diploma in Dental Hygiene & Dental Therapy**

Thank you for submitting your external examiners report with respect to your recent involvement in the examinations for the Graduate Diploma in Dental Hygiene & Dental Therapy at the School of Dentistry.

We are exceptionally grateful to receive such a supportive and positive report, the staff and students involved within the programme have been informed accordingly of your comments.

I would like to take this opportunity to thank you once again for your ongoing support of the Graduate Diploma in the Dental Hygiene & Dental Therapy programme.

Yours sincerely,

**Dean**

## The University of Leeds

## EXTERNAL EXAMINER'S REPORT

ACADEMIC YEAR: 2012– 2013

**Part A: General Information****Subject area and awards being examined**

Faculty / School of:	Dental Hygiene and Therapy
Subject(s):	<i>Dental Hygiene and Therapy</i>
Programme(s) / Module(s):	Paediatric Dentistry and orthodontics / Clinical Practice 2 / Restorative Dentistry 2 / Research Project
Awards (e.g. BA/BSc/MSc etc):	Graduate Diploma in Dental Hygiene and Therapy

**Completed report**

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**Part B: Comments for the Institution on the Examination Process and Standards****Matters for Urgent Attention**

*If there are any areas which you think require urgent attention before the programme is offered again please note them in this box*

NONE

**Only applicable in first year of appointment**

*Were you provided with copies of previous relevant External Examiners' reports and the response of the School to these?*

N/A

**For Examiners completing their term of appointment**

*Please comment on your experience of the programme(s) over the period of your appointment, remarking in particular on changes from year to year and the progressive development and enhancement of the learning and teaching provision, on standards achieved, on marking and assessment and the procedures of the School*

N/A

## Standards

**1. Please indicate the extent to which the programme Aims and Intended Learning Outcomes (ILOs) were commensurate with the level of the award**

- *The appropriateness of the Intended Learning Outcomes for the programme(s)/modules and of the structure and content of the programme(s);*
- *The extent to which standards are appropriate for the award or award element under consideration.*

The outcomes are appropriate for the award of Diploma in Dental Hygiene and Therapy and are in line with GDC requirements for this award.

**2. Did the Aims and ILOs meet the expectations of the national subject benchmark (where relevant)?**

- *The comparability of the programme(s) with similar programme(s) at other institutions and against national benchmarks and the Framework for Higher Education Qualifications.*

The learning outcomes are appropriate and equivalent to other UK Schools of Dental Hygiene and Therapy

**3. Please comment on the assessment methods and the appropriateness of these to the ILOs**

- *The design and structure of the assessment methods, and the arrangements for the marking of modules and the classification of awards;*
- *The quality of teaching, learning and assessment methods that may be indicated by student performance.*

Student performance indicates a high quality of teaching. The assessment methods were appropriate to the outcomes and in line with current practice in other Schools of Dental Hygiene and Therapy. Assessments are double marked and are fair and well administered.

**4. Were students given adequate opportunity to demonstrate their achievement of the Aims and ILOs?**

- *The academic standards demonstrated by the students and, where possible, their performance in relation to students on comparable courses;*
- *The strengths and weaknesses of the students as a cohort.*

The students were well prepared for their assessment. Although a range of ability was shown over this small cohort, there was no undue concern over any candidates.

**5. For Examiners responsible for programmes that include clinical practice components, please comment on the learning and assessment of practice components of the curriculum**

Candidates demonstrated that they had received a good range of experience in clinical practice. They were able to demonstrate good levels of knowledge and understanding in the assessments.

**6. Please comment on the nature and effectiveness of enhancements to the programme(s) and modules since the previous year**

*It would be particularly helpful if you could also identify areas of good practice which are worthy of wider dissemination.*

The research project module shows good development during this year. A wide range of project titles were chosen and a good range of marks, including higher grades, were demonstrated.

**7. Please comment on the influence of research on the curriculum and learning and teaching**

*This may include examples of curriculum design informed by current research in the subject; practice informed by research; students undertaking research.*

The relevance of evidence based practice in dentistry is emphasised in the research module, giving candidates the opportunity to source and critically appraise relevant published literature.

## For Examiners involved in mentoring arrangements

**8. If you have acted as a mentor to a new External Examiner or have received mentor support please comment here on the arrangements**

N/A

## The Examination/Assessment Process

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- Whether External Examiners have sufficient access to the material needed to make the required judgements and whether they are encouraged to request additional information.

Yes

10. Did you receive appropriate documentation relating to the programmes and/or parts of programmes for which you have responsibility, e.g. programme specifications or module handbooks, marking criteria?

- The coherence of the policies and procedures relating to External Examiners and whether they match the explicit roles they are asked to perform.

Yes

11. Were you provided with all draft examination papers/assessments? Was the nature and level of the questions appropriate? If not, were suitable arrangements made to consider your comments?

Yes, I had the opportunity to view and comment on the proposed papers prior to the examination. The level of questioning and the structure of the papers was appropriate.

12. Was sufficient assessed / examined work made available to enable you to have confidence in your evaluation of the standard of student work? Were the scripts clearly marked/annotated?

I was able to observe all case presentations, and to view all examination submissions for all candidates. I saw appropriate evidence of double marking.

13. Was the choice of subjects for dissertations appropriate? Was the method and standard of assessment appropriate?

N/A to this programme

14. Were the administrative arrangements satisfactory for the whole process, including the operation of the Board of Examiners? Were you able to attend the meeting? Were you satisfied with the recommendations of the Board?

Yes, I was able to participate in the examination board meetings, which were held in accordance with regulations.

15. Were appropriate procedures in place to give due consideration to mitigating circumstances and medical evidence?

Yes, I was able to attend and participate in the extenuating circumstances meeting.

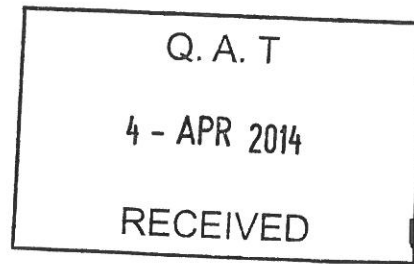
## Other comments

Please use this box if you wish to make any further comments not covered elsewhere on the form

The School of Dental Hygiene and Therapy continue to produce high calibre graduates showing a very good level of preparation for subsequent practice.

School of Dentistry

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30<sup>th</sup> January 2014

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I would like to take this opportunity to thank you once again for your ongoing support of the Graduate Diploma in the Dental Hygiene & Dental Therapy programme.

Yours sincerely,

**Dean**