

HOW TO APPLY FOR YOUR STUDENT LOAN – WORK PLACEMENT

GOV.UK Student finance application

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Where do you plan to study?

You can change this later if you need to.

University or college
For example: King's College London.

- University Of Leeds
- Leeds Arts University
- Leeds Beckett University
- Leeds Trinity University

Enter University of Leeds, as you will still be a registered student at Leeds. You are undertaking a work placement module as part of your undergraduate degree.

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What course will you study at University Of Leeds?

You can change this later if you need to.

Course title or UCAS course code
For example: Mathematics Msc

36 courses found

English Literature (IND)
4 years Bachelor Degree with Honours
Placement (year3)

English Language and Literature (IND)

Change your course title to the (IND) version if you're going on placement in any year except your final year – i.e. you're coming back to Leeds for another year of study after your placement year.

Change your course title to the (IND) (inverted) version if you're going on placement in your final year – i.e. the placement year will be your final year of your course and you'll be graduating after this.

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Check your course details

English Literature (IND)
 Bachelor Degree with Honours University Of Leeds [Change](#)

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Did you attend this course last year?

Yes, I attended this course last year
 No, I didn't attend this course last year

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If you're transferring onto an (IND) (inverted) course and going into year 4 in 24/25, but you are on the final year of a 3-year course in 23/24 (so ticking 'No'), you might find that you can't submit an online application and you will need to complete a paper application (PR1).
 See:
<https://www.gov.uk/government/publications/student-finance-application-forms-and-notes-for-continuing-2024-to-2025-full-time-students>

If you're on an (IND) course, tick 'No' as you'll be transferring onto the course this year and were on a different course last year.
 If you're on an (IND) (inverted) course, tick 'Yes' if you transferred onto this course last year, or 'No' if you're transferring onto it this year and were on a different course last year.
 If you're already on a course with a compulsory placement year, tick 'Yes' as you will have been on the same course last year.

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Where will you spend the most time during the academic year?

If you're studying an Initial Teacher Training course, you should select 'University or college' for any time you'll spend in teaching practice.

You must tell us if where you'll spend most of your time changes. This is so we can make sure you get the right amount of student finance. You can make these changes in your online account.

First Term
8 October to 16 December 2022

- University or college
- Study abroad
- Work Placement in the UK or abroad

Second Term
18 January to 31 March 2023

- University or college
- Study abroad
- Work Placement in the UK or abroad

Third Term
1 May to 28 June 2023

- University or college
- Study abroad
- Work Placement in the UK or abroad

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Tick *WORK PLACEMENT* for all 3 terms.

If you're on a Term Abroad, tick 'University or college' for all 3 terms. The University will update SFE during the year with your term abroad details so you can be assessed for the abroad rate in Term 3.

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Where will your work placement be?

Abroad
 In the UK
 Don't know yet

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We need to know your work placement details

Will you be paid for attending your work placement?

Yes, I'll be paid for my work placement
 No, my work placement is unpaid

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What kind of unpaid work placement is it?

A hospital, Public Health Service Laboratory or with a Clinical Commissioning group in the UK
 A Special Health Authority, the National Health Service Commissioning Board, the National Institute for Health and Care Excellence, the Health and Social Care Information Centre, Local Health Board, Health Board, Health Board, Special Health Board or Health and Social Services Board in the UK
 A Local Authority carrying out its duties relating to health, welfare or caring for children and young people, a voluntary organisation providing facilities or carrying out similar activities or a Local Authority acting in the exercise of public health functions in the UK
 The prison or probation sector or after-care services in the UK
 Unpaid research in a UK or overseas institution
 An unpaid placement at the Houses of Parliament
 An unpaid work placement that is not listed above

Continue

Apply for your loan as soon as possible. If you've not yet secured a placement, tick the DON'T KNOW YET button.

Special Case placement?
Tick the appropriate category.

If you are on a special case work placement, SFE will initially assess you for reduced funding, and will inform you that they need your university to confirm your placement details. When you receive this request from SFE, email placement-funding@leeds.ac.uk with the details of your placement. We will then confirm these with SFE and request that you are reassessed for full funding.

Have you been accepted onto the Turing Scheme or the Erasmus+ exchange programme?

Erasmus is a programme run by the European Commission which gives students the opportunity to study or work abroad as part of their degree. The Turing Scheme replaces funding that was previously awarded under the Erasmus+ Scheme.

Yes, I have been accepted onto the Turing Scheme or Erasmus+ exchange programme

No, I have not been accepted onto the Turing Scheme or Erasmus+ exchange programme

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Tick 'No' to this.
 Turing Scheme funding will be allocated later in the year and the University will update SFE if you have been accepted on the Turing Scheme.
 The Erasmus+ programme is no longer operating.

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Will you be charged £1,385 for your tuition fees?

University Of Leeds told us your course normally costs **£1,385**.

When your tuition fee is confirmed by University Of Leeds, your Tuition Fee Loan may need to be adjusted.

Yes, this is the correct tuition fee

No, I'm being charged a different tuition fee

Continue

NB: This is the tuition fee for UK students whose fee for a year studying at Leeds is £9,250.

If you have already applied for your loan, but for the 3-year course, or you find that SFE has rolled forward your 3 year course into 24/25, you can update your online application with your new course details. See the SFE YouTube video on the link below for how to do this:

<https://www.youtube.com/watch?app=desktop&v=VGwThrrGgk4>