

School of Medicine

Reporting racism, sexual harassment, bullying or other hate-related incidents

To respond to student feedback about improving confidence in our reporting processes for racial and sexual harassment, bullying, or hate related incidents of any kind the School of Medicine will be appointing a 'Freedom to Speak Up Guardian'. This will reflect the system already embedded in the NHS (National Health Service). The Guardian will also work to support the School to tackle systemic barriers to speaking up. We have set up a Task and Finish Group to get the Guardian process in place and are discussing this with student partners.

What to report

While we hope you never need this information, there are several existing ways in which you can report to us. When you report, please tell us:

- Date
- Time
- Where
- Who was there
- What happened
- How you felt

This will help us respond effectively. If you wish to report **anonymously**, please use the University of Leeds Online Reporting tool [Reporting Form](#).

Within the School of Medicine

Via **Student Support** by emailing somstudentsupport@leeds.ac.uk. Staff can provide advice to and, if appropriate, signpost students to services and/or take the matter up with appropriate Faculty.

The Student Information Point on Level 7 Worsley. Opening hours are 10-00hrs to 16-00hrs Mon-Friday, excluding University holidays.

Clinical Placement Reporting Tool

Students on MBChB, Physician Associates or one of the Classified Undergraduate Programmes can report concerns or issues arising on clinical placement. Further details about the reporting process are [here](#) and the reporting tool is [here](#).

Leeds University Union

LUU can provide support to students who wish to discuss an issue or concern and support with escalating an issue and/or signpost wellbeing support.

<https://leedsuniversityunion.knowledgeowl.com/help/harassment-and-bullying>



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Other places to report

Students can report concerns to Head of Programme, Head of Year, ICU lead, Academic Personal Tutor, or any other staff member they feel comfortable reporting to. If any student feels their concern has not been responded to in a satisfactory way, or they feel unable to use one of the existing routes, you can contact:

- Mark Kearney, Dean of the School of Medicine m.t.kearney@leeds.ac.uk
- Laura Stroud, Associate Dean for Student Education l.stroud@leeds.ac.uk
- Louise Bryant, Associate Dean for Equality Diversity & Inclusion l.d.bryant@leeds.ac.uk

We assure you will be listened to, and concerns will be taken seriously.

