

The University of Leeds
EXTERNAL EXAMINER'S REPORT

ACADEMIC YEAR: 2016-17

Part A: General Information

Subject area and awards being examined

Faculty / School of:	Medicine
Subject(s):	<i>Molecular Medicine</i>
Programme(s) / Module(s):	Intercalated BSc Clinical Sciences (Molecular Medicine)
Awards (e.g. BA/BSc/MSc etc):	BSc

Part B: Comments for the Institution on the Examination Process and Standards

Points of innovation and/or good practice

The course is extremely well run and the blend of modules and assessments provides a good overall view of student performance.

Enhancements made from the previous year

None

Matters for Urgent Attention

None

For Examiners in the first year of appointment - NA

1.	Were you provided with an External Examiners Handbook?	Y / N
2.	Were you provided with copies of previous relevant External Examiners' reports and the response of the School to these?	Y / N
3.	Were you provided with a External Examiner Mentor?	Y / N

For Examiners completing their term of appointment - NA

4.	Have you observed improvements in the programme(s) over the period of your appointment?	Y / N
5.	Has the school responded to comments and recommendations you have made?	Y / N
6.	Where recommendations have not been implemented, did the school provide clear reasons for this?	Y / N
7.	Have you acted as a External Examiner Mentor?	Y / N

Please comment on your experience of the programme(s) over the period of your appointment, remarking in particular on changes from year to year and the progressive development and enhancement of the learning and teaching provision, on standards achieved, on marking and assessment and the procedures of the School

Standards

8.	Is the overall programme structure coherent and appropriate for the level of study?	Y
9.	Does the programme structure allow the programme aims and intended learning outcomes to be met?	Y
10.	Are the programme aims and intended learning outcomes commensurate with the level of award?	Y
11.	Did the Aims and ILOs meet the expectations of the national subject benchmark (where relevant)?	Y
12.	Is the programme(s) comparable with similar programmes at other institutions?	Y
The students undertake a significant research project.		
13.	Is the influence of research on the curriculum and learning and teaching clear?	Y
14.	Does the programme form part of an Integrated PhD?	N
15.	Does the programme include clinical practice components?	N
16.	Is the programme accredited by a Professional or Statutory Regulatory Body (PSRB)?	N

Assessment and Feedback

17.	Does the programme design clearly align intended learning outcomes with assessment?	Y
A good range of assessment methods is employed across the modules.		
18.	Is the design and structure of the assessment methods appropriate to the level of award?	Y
19.	Were students given adequate opportunity to demonstrate their achievement of the programme aims and intended learning outcomes?	Y
The students performed to a high standard. Their project presentations were excellent and demonstrated clear commitment to, and understanding of, their topics.		

The Progression and Awards Process

20.	Were you provided with guidance relating to the External Examiners role, powers and responsibilities in the examination process?	Y
21.	Was the progression and award guidance provided sufficient for you to act effectively as an External Examiner?	Y
22.	Did you receive appropriate programme documentation for your area(s) of responsibility?	Y

23.	Did you receive appropriate module documentation for your area(s) of responsibility?	Y
24.	Did you receive full details of marking criteria applicable to your area(s) of responsibility?	Y
25.	Were you provided with all draft examination papers/assessments?	Y
26.	Was the nature and level of the assessment questions appropriate?	Y
27.	Were suitable arrangements made to consider your comments on assessment questions?	Y
28.	Was sufficient assessed work made available to enable you to have confidence in your evaluation of the standard of student work?	Y
29.	Were the examination scripts clearly marked/annotated?	Y
30.	Was the choice of subjects for final year projects and/or dissertations appropriate?	Y
31.	Was the method and standard of assessment appropriate for the final year projects and/or dissertations?	Y
32.	Were the administrative arrangements satisfactory for the whole process, including the operation of the Committee of Examiners meeting?	Y
33.	Were you able to attend the Committee of Examiners meeting?	Y
34.	Were you satisfied with the recommendations of the Committee of Examiners?	Y
35.	Were you satisfied with the way decisions from the School Special Circumstances meeting were communicated to the Progression and Awards Board?	Y

Other comments

Please use this box if you wish to make any further comments not covered elsewhere on the form

This an excellent programme. As last year, the students are academically very able and the programme provides them with the opportunity to develop their skills and excel. The level of teaching and supervision is very high.

Name of School and Head of School (or nominee)

Title and Name of Responder:

Position*:

Faculty / School of:

Address for communication:

Email:

Telephone:

Director of Intercalated Studies *on behalf of* the Director of Student Education

Faculty of Medicine and Health, School of Medicine

*If the individual responding to the report is not the Head of School please state their position within the School.

Completing the School response

The completed School response (including the full original report) should be attached to an e-mail and sent to the Pro-Dean for Student Education in the relevant Faculty. Following approval by the Pro-Dean for Student Education, the School must send the response (including the full original report) directly to the External Examiner. A copy must also be emailed to the Quality Assurance Team at qat@leeds.ac.uk. External Examiners should receive a formal response no later than six weeks after receipt of the original report.

Response to Points of innovation and/or good practice

notes that the blend of modules and assessments provides a good overall view of student performance

Response to Enhancements made from the previous year

None

Response to Matters for Urgent Attention

If any areas have been identified for urgent attention before the programme is offered again please provide a specific response to them here:

None

Response to questions 1-7 (and related comments)

Schools may provide a general response; however, where Examiners raise specific points these must be addressed individually:

None

Standards**Response to questions 8 to 16 (and related comments)**

Schools may provide a general response; however, where Examiners raise specific points these must be addressed individually:

None

Assessment and Feedback**Response to questions 17 to 19 (and related comments)**

Schools may provide a general response; however, where Examiners raise specific points these must be addressed individually:

notes that the students performed to a high standard. met the students informally in February and then attended the final presentations in June.

The Progression and Awards Process**Response to questions 20-35 (and related comments)**

Schools may provide a general response; however, where Examiners raise specific points these must be addressed individually:

None

Other comments

Response to items included in the 'Other Comments' section of the report

We are grateful to _____ for _____ report and _____ positive comments. We look forward to working with _____ next year. This will be the final year that the programme is offered.