

ACTION PLAN IN RESPONSE TO FEEDBACK ON THE STUDENT EXPERIENCE: SESSION 2016-17

**Faculty of Engineering
School of Chemical and Process Engineering**

EXECUTIVE SUMMARY																		
Aspect	National Student Survey						Undergraduate Programme Experience Survey						Postgraduate Programme Experience Survey					
	2015-16		2014-15		2013-14		2015-16		2014-15		2013-14		2015-16		2014-15		2013-14	
	School	Uni	School	Uni	School	Uni	School	Uni	School	Uni	School	Uni	School	Uni	School	Uni	School	Uni
Overall satisfaction	74	90	91	90	95	88	53	87	72	87	64	85	82	86	69	85	71	85
Teaching	80	91	90	92	93	90	56	87	65	86	56	85	86	86	68	85	76	86
Assessment & feedback	55	73	74	74	74	71	35	63	43	63	39	62	67	73	47	71	53	71
Academic support	80	84	91	85	94	82	57	75	68	74	67	73	75	84	61	82	68	82
Organisation & management	78	85	91	85	91	85	57	78	67	76	59	75	80	82	67	82	69	81
Learning resources	91	91	92	92	94	91	84	84	84	84	78	83	80	87	82	87	79	85
Personal development	87	85	95	85	96	82	61	73	67	72	63	72	75	77	63	76	64	77
Sector position		20/146		21/145		50/146												

Scores in each category are expressed as a percentage of the number of respondents who mostly or definitely agreed with a range of statements (score 4 or 5)

Headline achievement from 2015-16	<p><i>Provide a single, concise headline achievement for the School from 15-16 which can be included in further communication to students.</i></p> <p><i>Listening to Students and being proactive; we gave Students more choice with the project selection system</i></p>
Main actions for 2016-17	<p><i>List 3 actions – to be included on the posters to be produced for each School</i></p> <ol style="list-style-type: none"> <i>1. Provide an overall picture of the structure of taught programmes (to show how modules and learning outcomes link together)</i> <i>2. Provide a clear link between learning outcomes and assessments</i> <i>3. Provide a better balance of credit value across modules on coursework.</i>

<p>Good practice examples from 2015-16</p>	<p>List examples of innovative practice and developments which are of wider interest across the University</p> <p>1. The new 24hr cluster is very popular and well used. The University should consider building more of these.</p>
<p>Summary of student involvement in the production of this Action Plan</p>	<p>Students from SCAPE held a “Cupcakes for Comment” event that provided the basis on which this new plan has been created.</p>

AGREED ACTION PLAN IN RESPONSE TO FEEDBACK ON THE STUDENT EXPERIENCE: SESSION 2016-17

School: Chemical and Process Engineering

Faculty: Engineering

Aspect	Progress with 2015-2016 actions and indication of impact	Agreed Issues/Actions for 2016-2017	Responsibility/Expected completion date
<p>Overall satisfaction</p>	<p>A review of vertical integration through Level 1 to 4 will be conducted, with the aim to show a clear development of learning themes.</p> <p>Progress: The School has started this, with a revision to Level 4, by expanding the CAPE5010 module to 60 credits and restructuring the rest of the year.</p>	<p>The Student feedback showed a high level of dissatisfaction with content and delivery of lectures.</p> <p>Action: The School will encourage and support the development of new material for delivery in modules; for example online blended material.</p>	<p>School EMB/STSEC to identify key modules for improvement – end February 2017</p> <p>Module Leaders to implement – start of teaching 2017</p>
<p>Teaching</p>	<p>A review of key modules and their links will be conducted (as part of vertical integration review).</p> <p>The Teaching Enhancement Scheme will be used to identify proposals for innovation in the delivery of modules. Proposals will be shared with Students for consultation.</p> <p>Progress: The School has started this, with changes to the delivery of Eng Sci 1 & 2, in years 1 & 2.</p>	<p>The Student feedback showed some dissatisfaction the delivery of teaching in lectures.</p> <p>The School will initiate a programme of upskilling Teaching staff in the use of innovative teaching methods and existing systems.</p> <p>Action: Implement a training programme for teaching staff.</p>	<p>School EMB/STSEC to develop specific areas for skills enhancement – end January 2017</p> <p>Deliver training programme on identified skills - start of teaching 2017</p>

Aspect	Progress with 2015-2016 actions and indication of impact	Agreed Issues/Actions for 2016-2017	Responsibility/Expected completion date
Assessment and feedback	<p>A focus group will be scheduled to consult with Students on the issues that are affecting this area.</p> <p>Progress: There have been 3 focus group meetings:</p> <ul style="list-style-type: none"> • Assessment and feedback • Tutorials • School Action plan 2016 <p>All provided input to the changes in the School.</p>	<p>For assessment, in 2016-17, the School will focus on consistency and balance across all of our programmes. Ensuring that coursework has the right credit value across all of our modules and that we have the correct level of assessment.</p> <p>On feedback, we will use the output from our 2015 TES review to ensure that Students received timely, valuable and consistent feedback from their coursework.</p> <p>Action: Initiate a review of the credit value and amount of coursework across all programmes, with the aim to reduce where necessary and have a balanced level of credit for assessments.</p> <p>Action: Harmonise feedback on coursework with the use of a standard template on all modules.</p>	<p>STSEC to consider results of review and recommend changes to coursework briefs – May 2017</p> <p>STSEC to review standard feedback template and implementation into coursework briefs – May 2017</p> <p>Module Leaders to implement changes – start of teaching 2017</p>
Academic support	<p>The function and content of personal tutorials is the subject of a Teaching Enhancement Scheme group and proposals for changes are expected in Semester 2.</p> <p>Progress: There was a complete overhaul of the tutorial programme following the student focus group and staff teaching meetings. Student and Staff comments so far indicate a much higher level of satisfaction.</p>	<p>Action: continue to development personal tutorial programme; specifically new content</p>	<p>School EMB/STSEC to agree the lead and membership for a tutorial management and development team – end February 2017.</p>

Aspect	Progress with 2015-2016 actions and indication of impact	Agreed Issues/Actions for 2016-2017	Responsibility/Expected completion date
Organisation and management	<p>The School, with significant assistance from the SSO, conducted a complete overhaul of Student Handbooks; with brand new handbooks issued for the first time for levels 2, 3, and 4.</p> <p>The next stage of development in this area will be to look at vertical integration of key modules with continuous development of learning themes. Results from the Teaching Enhancement Scheme Groups will be reviewed and a Programme Development Plan produced that will aim to create new programmes over the course of the next 2-3 years.</p> <p>Progress: A proposal for programme structure is being created for discussion in 2017.</p>	<p>Action: Create a discussion document on programme structures for long term implementation.</p>	<p>School EMB/STSEC approves change strategy for programmes - end 2017.</p>
Learning resources	<p>The refurbishment of the building over the next 2 years will cover all expected actions for this area. A new 24 hours computer cluster is expected before the start of the 2016-2017 academic year and this will greatly increase the IT provision for all students.</p> <p>Progress: Refurbishment of the building continues. The 24hr cluster was completed on time and is very popular with Students.</p>	<p>Students have feedback to the School that there is dissatisfaction with some areas of the VLE. Some modules are very well managed, with lecture capture, learning materials and assessments easily assessable and up to date. The School will focus on consistency across the VLE, to ensure all our module areas meet this standard.</p> <p>Action: Ensure all material posted on the VLE is up to date.</p>	<p>School EMB/STSEC to action Module Leaders to manage the VLE correctly – end January 2017.</p>
Personal development	<p>Further and continuing review of Tutorial content to ensure that it keeps pace with the needs of Students.</p> <p>Progress: New content was added during the overhaul of the tutorial programme.</p>	<p>Encourage Students to participate in School meetings, focus groups and SSF.</p> <p>Action: support existing School reps and Societies to improve communication with the Student body.</p>	<p>School EMB/STSEC to work with SSF on initiatives; e.g. notice boards – ongoing.</p>