

**Application for a Multi-Part thesis submission (non-practice led)**

# **Who should complete this form**

PGRs who are not registered for a practice-led research degree but who wish to apply for submission of a multi-part thesis as part of the multi-part thesis pilot. If you are registered for a practice-led research degree and will be submitting a multi-part thesis for examination you should complete the Notification of a Multi-Part Practice-led thesis submission" form

# **When to complete this form**

This form should be returned to the Doctoral College Operations Progression and Examinations team (rp\_examnations@adm.leeds.ac.uk) for consideration by the Graduate Board’s Progression and Examinations Group **at least 6 months before the planned thesis submission date.**

# **Further advice**

Please read the guidance notes on the multi-part thesis pilot before completing this application.

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| PGR Name |  | SID |  |

**Please include an index of all the files** which are planned for submission (please add lines as needed).

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| **Multi part thesis format (Content of file)** | **File Format** | **Format to be shared[[1]](#footnote-1)** |
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| **Academic rationale:** how this benefits from being in multi-part thesis, rather than the traditional submission, and how this will help communicate the contribution to knowledge and demonstrate the criteria for award. |
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| **Length and** **equivalence:** Comment on the length of the proposed submission – including the expected length of the written thesis plus the length/volume of any additional files - and how this allows for the necessary academic depth and rigour, whilst also ensuring it remains within the normal expectations for a thesis in the discipline. |
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| **Navigation:** Comment on how the examiners will need to navigate and examine this multi-part thesis, and how they may need to reference e.g. which parts need reworking in the event of corrections.  |
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| **Accessibility:** Comment on the accessibility of the materials. Is any additional software required to open the files? |
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| **Confidentiality and sensitivity:** Do any of the additional files include sensitive or highly confidential data or materials. If so, please provide comment and confirmation that the University guidelines for the handling and storage of data have been followed and sharing of this content with the examiners (and in WREO) is consistent with the approach outlined in ethics review and any contractual agreements.  |
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| **Long-term preservation:** Please comment on arrangements for deposit and long-term preservation of the material through WREO and to the accessibility of the thesis to a wider audience. |
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| **Examination:** Please confirm the examiners are aware of the non-conventional format for submission, and are happy to examine in this format. It must be understood that it would be open to the examiners to require that the thesis be re-worked into a conventional thesis as part of any corrections or as part of any requirements in a referral for resubmission. |
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| **Any other information** |
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**We confirm the following**

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| The University guidelines for the handling and storage of data will be followed and sharing of this content is consistent with the approach outlined in ethics review and any contractual agreements and University guidelines for sharing of data |  |
| The separate Index Form will be completed and uploaded to GRAD alongside the thesis submission for examination. |  |
| After successful examination and any corrections, the separate Index Form will be uploaded to White Rose Etheses Online alongside the final eThesis  |  |

**Authorisation**

|  |  |
| --- | --- |
| Candidate |  |
| Supervisor |  |
| DoPGRS |  |

1. e.g. uploaded to GRAD or shared via e.g. One Drive link – please see the pilot guidance for further advice [↑](#footnote-ref-1)