

## Brazil

### Visa Arrangements

*Please be aware that Study Abroad Office staff are not qualified to offer consultations or in-depth advice regarding visa applications. Immigration laws are complex and subject to frequent changes. Therefore if you do have any further questions about the process of applying for your visa you will need to contact the appropriate Embassy directly. The information below is intended as guidance only and unless otherwise stated applies only to UK citizens without exceptional circumstances.*

### Student Visa

All students of UK nationality should enter Brazil on a student visa. If you do not obtain a student visa your host university will not allow you to register with them on arrival. You can find details of the visa application process on the website of the Brazilian Consulate:

[http://cglondres.itamaraty.gov.br/en-us/visas\\_to\\_brazil.xml](http://cglondres.itamaraty.gov.br/en-us/visas_to_brazil.xml)

### Paperwork Required

- Visa application form – The receipt can be printed after filling out online form, and should then be signed. The form can be found [here](#).
- Applicant's valid passport (with 6 months validity after your departure date from Brazil) and with at least 2 blank pages.
- One 3.5 x 4.5cm size photograph attached to the application receipt. Guidance is provided at the beginning of the Visa Application Form.
- ACRO certificate issued by UK police (Must have been issued in last 3 months). This costs £45 for Standard Service and £80 for Premium Service. More information can be found here: [https://www.acro.police.uk/police\\_certificates.aspx](https://www.acro.police.uk/police_certificates.aspx)
- Original letter of acceptance from your Brazilian host university.
- Original letter confirming you are enrolled at Leeds University. You can request this document from the Student Services Counter on level 9 of the Ziff Building or order it online to be posted to you at: <http://store.leeds.ac.uk/>.
- Proof of means of support – see below.
- Receipt of consular fee payment (postal order).

**Proof of means of support.**

You will be required to show that you have access to US\$1000 per month that you will spend in Brazil (11-12 months). You should do this by submitting bank statements that show you have access to the total amount of money – you can use <http://www.xe.com/currencyconverter/> for currency conversions, and should be able to submit statements from more than one bank account if necessary, adding up to the correct total. More information on documents to show financial evidence can be found here:

[http://students.leeds.ac.uk/info/10325/funding\\_and\\_costs/796/financial\\_evidence\\_for\\_visa\\_applications](http://students.leeds.ac.uk/info/10325/funding_and_costs/796/financial_evidence_for_visa_applications)

If you will be supported by a family member during your year abroad, you may prove your access to funding by submitting all of the following:

- Bank statement in the name of the family member
- Letter from the family member confirming that they will support you during the year in Brazil
- A copy of the family member's passport

Previous student feedback indicates that the student loan statement for the year you spend abroad has also been accepted as proof of funding, but submitting bank statements carries less risk of rejection.

**Submitting Your Application**

Applications must be submitted in person at the Brazilian consulate in London, and you must make an appointment to do so after first submitting the online form. The appointment should be made through the online booking system:

<http://hosted.qnomy.co.uk/BrazilianConsulate/Security/Login.aspx?ReturnUrl=%2fBrazilianConsulate%2fbook.aspx>

You will need to go the Consulate in person at the date and time of your appointment. The form must be completed and signed, and the original documentation provided at the appointment. The appointment at the Consulate needs to be booked before 30 days of the application being completed.

You will be expected to pay the visa application fee of £235 and bring a receipt of your payment to the appointment. Your passport and supporting documents will be left with the embassy, and will take a minimum of five working days to be processed.

You may collect your visa in person, or you may leave an addressed, pre-paid special delivery envelope with the embassy and they will then return your passport and visa by post.

**Arrival in Brazil**

Your visa will usually be valid for one year from the date of your arrival in Brazil. However, please note that the Universidade de Sao Paulo regularly only accepts students for one semester at a time, which means your visa will usually be valid for six months.

Within 30 days of arrival in Brazil you must register with immigration authorities at the Federal Police Department (DPMAF). This will be explained when your visa is issued. Your host university will usually be able to help you through this process during orientation.

Have lots of passport photos with you for your arrival in Brazil. They are very commonly requested when registering at university, with authorities etc.

More information can be found here: <http://www.pf.gov.br/servicos-pf/estrangeiro/cedula-de-identidade-de-estrangeiro/registro-de-visto-consular>

### **Extending Your Visa**

If your student visa has only been issued for six months, you will need to extend it on arrival. Your host university will be able to support you through this process, but please start it as early as possible so that it doesn't ruin your summer holiday (November – February). The Study Abroad Office can provide a letter confirming the necessity of your extension, which you can submit together with your extension application – if you need to request this from us please contact [studyabroad@leeds.ac.uk](mailto:studyabroad@leeds.ac.uk).