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| Application for **Tier 4 General** Confirmation of Acceptance for Study (CAS) |

Please return this form to by e-mail to: [internationalstudents@leeds.ac.uk](mailto:rp_examinations@leeds.ac.uk)

**Are you applying for a visa to study English Language at the University Language Centre? Yes/No**

All study details should relate to the programme you will study next (or continue to study) if your immigration application is successful.

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| **Family name** |  | | | | | | | | | **First name** |  |
| **Student ID** |  |  |  |  |  |  |  |  |  | **Date of birth** |  |
| **Nationality** |  | | | | | | | | | **Country of birth** |  |
| **Level of study**  **(e.g. BSc, PhD, pre-sessional)** |  | | | | | | | | | **Subject**  **(e.g. Music, Chemistry, English Language)** |  |
| **Programme start date** |  | | | | | | | | | **Programme end date** |  |
| **Are you applying for extra time because you have added a year abroad or a year in industry to your programme? Yes/No**  ***If yes,* *you will need to make your immigration application overseas before returning to the University to resume your studies, please read this*** [***link***](http://students.leeds.ac.uk/info/21506/your_visa/1009/work_placements_and_extending_your_tier_4_visa) ***for further information*** | | | | | | | | | | | |
| **Does your course require** [**ATAS**](https://www.gov.uk/guidance/academic-technology-approval-scheme) **clearance? Yes/No**  ***If yes,* *you will need to apply and obtain for your ATAS certificate make you make your immigration application*** | | | | | | | | | | | |
| **Passport number** |  | | | | | | | | | **Visa expiry date** |  |
| **Passport Expiry date** |  | | | | | | | | | **Fees payable for coming year (£)** |  |
| **Outstanding fees/other debts to the University (£)** |  | | | | | | | | | **Financial sponsorship /scholarship (if applicable)** |  |
| **Monthly income from sponsorship/ scholarship (£)** |  | | | | | | | | | **Number of Dependants Applying with you** |  |

* **Please attach a copy of your current visa with this form**
* **Please attach evidence that you will be able to meet the financial requirements for your immigration application.**
* **Please provide evidence of your sponsorship or scholarship award**

If you are a self-funded student, you will need to show **£9,135** or £1,015 per month if the remainder of your course is less than 9 months, this amount needs to be held in your bank account every day for 28 days at the time you make your CAS request.

If you are applying with dependants you will need to show **£6,120** for each dependant or £680 per month if the remainder of your course is less than 9 months.

If you were previously sponsored or received a scholarship and this has come to an end within the last 12 months, you must provide a letter of consent from your sponsor.

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Before your CAS is issued you will receive confirmation from ISO that you are on track to meet the requirements. It is your responsibility to ensure that you maintain the funds at the required level once these checks have been made. Your visa will be refused if you do not meet the financial requirements at the time of application.

**Previous study in the UK**

Please provide details of any previous study in the UK. This is to ensure that you meet the Home Office requirements relating to academic progression and will not exceed maximum time limits for study at any particular level.

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| --- | --- | --- | --- | --- |
| **Start date** | **End date** | **Subject** | **Level (e.g. A’level, undergraduate etc.)** | **Institution** |
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Please continue on a separate sheet if necessary.

**Terms and Conditions:**

It is the student’s responsibility to abide by the conditions of their Tier 4 leave – please see

<http://www.internationalstudentsupport.leeds.ac.uk/immigration/tier_4_responsibilities/> and

<http://www.ukcisa.org.uk/student/info_sheets/protect_t4_status.php>

**Please provide contact details in case we need to ask you for more information:**

|  |  |
| --- | --- |
| E-mail address: |  |
| Telephone number: |  |

**Declaration:**

I confirm that the information I have provided is correct and complete. I agree to abide by the Home Office and University requirements.

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| Signed: | Date: |

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**Office Use only:**

Financial information checked: YES/NO

Academic progression/time caps checked: YES/NO

Fee debts checked: YES/NO

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| --- | --- | --- |
| Name: | Signed: | Date: |

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| Comments |

To be forwarded as follows (please mark “URGENT – CAS requests”):

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| --- | --- |
| Taught students | Neil Cockshaw, Programmes and Assessment (Operations), Level 10 |
| Recent starters (TP) | Kim Hardie, TP Admissions, 17 Blenheim Terrace |
| Recent starters (UG) | Farooq Ahmed, UG Admissions, 17 Blenheim Terrace |
| Language Centre students | Xiaoyi (Joyce) Cai, Language Centre, Parkinson Building |